

Submitted **December 15, 2010**

Approved **As of**

Date **December 15, 2010**

**MINUTES OF THE ROCKVILLE PLANNING COMMISSION
MEETING NO. 21-10
Wednesday, November 17, 2010**

The City of Rockville Planning Commission convened in regular session in the Mayor and Council Chambers at 7:00 p.m., Wednesday, November 17, 2010.

PRESENT
David Hill, Chair
Jerry Callistein
Kate Ostell
Tracy Pakulniewicz
Dion Trahan
John Tyner

Absent: None.

Present: Bridget Newton, Council Liaison
Susan Swift, Director, CPDS
Jim Wasilak, Chief of Planning
Marcy Waxman, Assistant City Attorney
Deane Mellaner, Zoning Administrator
Bobby Ray, Principal Planner
Craig Simoneau, Director of Public Works
Emad Elshafei, Chief of Traffic and Transportation
Rebecca Torma, Transportation Planner
Tyler Tansing, Commission Secretary

PRESENTATION AND DISCUSSION

Draft Transportation Demand Management (TDM) Plan - for a presentation on the proposed TDM Plan, which outlines strategies to reduce commuting via a single-occupancy vehicle.

Mr. Wasilak introduced Mr. Elshafei, Chief of Traffic and Transportation, who presented the Draft Transportation Demand Management (TDM) Plan. Mr. Elshafei described the TDM Plan; funding,

and implementation of the Plan. He presented illustrations of the examples of TDM improvements.

Questions were asked regarding the funding; and fee-in-lieu monies.

Draft of Revised Comprehensive Transportation Review (CTR) - for a presentation on revisions to the City's CTR process, which is the transportation review process for development applications submitted to the City.

Mr. Elshafei presented the Revisions to the Comprehensive Transportation Review (CTR). He discussed the requirements; transportation improvement fees; traffic counts; outreach; and, that a public hearing is scheduled before the Mayor and Council on December 13, 2010.

The Commission questioned whether a citizen or citizen group at preapplication meetings would have an opportunity to approach staff of what they believe should be the scope of the project; whether staff is prepared to assist those local groups to understand the TDM Plan; receiving feedback from citizens; trip generation requirements; funding for projects; more impetus to persuade people to use public transportation; keeping bus shelters maintained as well as the City's infrastructure; building a bike station at the Metro station; vehicle sharing; revisiting the bicycle plan; monies from developers and how it would be spent; and APFO requirements.

The Commission will send its recommendation to staff in time for the Commission's next meeting, December 1, 2010.

DISCUSSION

Adequate Public Facilities Ordinance - for discussion of membership of the Advisory Group.

Commissioner Ostell stated that she wanted clarity on the role of the APFO and whether or not the Commission should go forward with appointing a committee.

The Commission discussed its work schedule for 2011 and concerns as to whether to establish a committee or take up the APFO issue next year.

Commissioner Hill suggested having an executive session at the Commission's next meeting on December 1, 2010 to go through applications from interested citizens and to decide whether the Commission should consider appointing a committee. He encouraged interested citizens to send in their applications until close of business Monday, November 29th. Commissioner Hill noted that announcements will be made by staff through the electronic media for public awareness that staff will be accepting applications until the time that the Commission will make individual decisions about appointments.

Commissioner Hill mentioned that choosing a new chair can be discussed at the Commission's next meeting.

COMMISSION ITEMS

Chief of Planning Report

Mr. Wasilak discussed the agenda for the Commission's December 1, 2010 meeting as well as the December 15, 2010 meeting.

Commissioner Tyner suggested that staff provide the Commission with a copy of Mr. Mellander's presentation to the Mayor and Council Monday night on the Communications Task Force recommendations with regard to the Development Review Process. Commissioner Tyner explained the reason.

Mr. Wasilak informed the Commission that the Mayor and Council voted 3-2 to proceed with the Pumphrey Text Amendment and instructed staff to prepare an ordinance to approve the Pumphrey's Text Amendment.

Old Business

No Old Business

New Business

No New Business

FYI Correspondence

Commissioner Hill mentioned that he is scheduled to testify at the Legislative Review Session for MC1111, which is the Bill that has been proposed by the Kensington representative to change State law regarding the relationship of the school system to incorporated jurisdictions on their land use authority.

Minutes

Commissioner Callistein moved, seconded by Commissioner Pakulniewicz, to approve the minutes of Meeting No. 19-10. The motion passed on a vote of 6-0.

ADJOURN

There being no further business to come before the Planning Commission, the Chair adjourned the meeting at 9:31 p.m.

Respectfully Submitted,

Tyler Tansing, Commission Secretary